



**C. STUDENT TAX INFORMATION**

**Instructions:** As a student, please indicate by checking the appropriate box whether you filed a 2021 income tax return. Follow the instructions and submit the required documentation for the statement you selected. Please read all statements before selecting an option.

If you filed a 2021 income tax return:

Yes, I filed a 2021 income tax return and will submit a 2021 IRS tax transcript with this form, OR

Yes, I filed a 2021 U.S. federal income tax return and have transferred my tax data using the FAFSA IRS Data Retrieval tool.

Remember the easiest way to verify income is by using the IRS Data Retrieval Tool (DRT) that is a part of the student’s FAFSA online. If the student hasn’t already used the tool, please log on to their 2023-2024 FAFSA at [www.fafsa.gov](http://www.fafsa.gov) and select “Make FAFSA Corrections”. Select the “Financial Information” tab and follow the instructions to see if the student is eligible to use the Data Retrieval tool. If the student is eligible, follow each step to transfer their 2021 tax information into the student’s FAFSA. Please do not hesitate to contact our office if you need assistance with this process.

If you did not file a 2021 income tax return:

I did not work in 2021, OR

I worked in 2021 but was not required to file an income tax return. I understand that I will have to include my W-2 forms for any employment in 2021.

**D. CERTIFICATION AND SIGNATURES**

**Each person signing this worksheet certifies that all of the information reported on it is complete and correct. By signing this worksheet, each person understands that purposely giving false or misleading information is punishable by fine or imprisonment, or both.**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Spouse Signature (Optional)**

\_\_\_\_\_  
**Date**