2024-2025 Verification Worksheet
Dependent Student

Your 2024-2025 FAFSA was selected for a process called verification. In this process, we are required to ask for information to confirm that what was entered on your FAFSA is accurate. This will ensure that you are awarded the correct amount of financial aid. If differences are found, we will submit these corrections to the Department of Education before confirming your financial aid eligibility. Please stay up to date with any requests from our office to complete your information by checking your To Do list on your my.indianatech.net account.

A. <u>STUDENT INFORMATION</u>

_____   _____
Last Name   First Name   MI   Student ID Number

_____   _____
Street Address (include Apt. No.)   Date of Birth

_____   _____
City   State   Zip   Email Address

B. <u>HOUSEHOLD INFORMATION</u>

In the table below, list the people in <u>your parents' household</u>. Write the names of all household members, ages, relationship, and college they will attend. Include only those individuals who receive more than half of their support through your parents during the period from July 1, 2024 through June 30, 2025. FAFSA also requires students to report any financial contributions received from members of the household, *besides contributions from parents*, if the financial contributions were used for household expenses. Make sure to include the following information:
   a. yourself
   b. your parents (or stepparents)
   c. siblings or other children that your parents provide more than 50% of their support for, even if the sibling or child does not live with your parents
   d. other people that live with your parents and that your parents provide more than 50% of their support
   e. college that any household member, excluding parents, attends at least half-time (6 credit hours)
   f. financial support contributed to the household **per month** (if nothing was contributed, or if parents' income is already included on the FAFSA, *you must enter 0 or n/a*; if a blank is left, the form will be incomplete)

Full Name	Age	Relationship	College	Enrolled at Least Half Time (**YES or NO**)	Financial support contributed to the household **per month**
		SELF			N/A

C. STUDENT TAX INFORMATION

Remember the easiest way to verify income is by using the IRS Data Retrieval Tool (DRT) that is a part of the student's FAFSA online. If the student/parent has not already used the tool, please log on to their 2024-25 FAFSA at *www.fafsa.gov* and select "Make FAFSA Corrections". Select the "Financial Information" tab and follow the instructions to see if the student/parent is eligible to use the Data Retrieval tool. If the student is eligible, follow each step to transfer their 2022 tax information into the student's FAFSA.

If you filed a 2022 income tax return:

☐ Yes, I filed a 2022 income tax return and will submit a 2022 IRS tax transcript with this form, OR

☐ Yes, I filed a 2022 U.S. federal income tax return and have transferred my tax data using the FAFSA IRS Data Retrieval tool.

If you did not file a 2022 income tax return:

☐ I did not work in 2022 and do not have a W2 and did not file taxes in 2022, **OR**

☐ I worked in 2022, but was not required to file an income tax return. I understand that I will have to include my W-2 forms for any employment in 2022.

D. PARENT TAX INFORMATION

If you filed a 2021 income tax return:

☐ Yes, I filed a 2022 income tax return and will submit a 2022 IRS tax transcript with this form, **OR**

☐ Yes, I filed a 2022 U.S. federal income tax return and have transferred my tax data using the FAFSA IRS Data Retrieval tool.

If you did not file a 2022 income tax return:

☐ I did not work in 2022, **OR**

☐ I worked in 2022, but was not required to file an income tax return. I understand that I will have to include my W-2 forms for any employment in 2022.

E. CERTIFICATION AND SIGNATURES

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. By signing this worksheet, each person understands that purposely giving false or misleading information is punishable by fine or imprisonment, or both.

_____   _____

Student Signature   **Date**

_____   _____

Parent Signature (*physical signature required***)**   **Date**

Form updated: 2/13/2024