

2026-27 Institutional Verification of Identity

We are requesting verification of your identity to protect your student account. This has been caused from suspicious activity of users sharing account details, conflicting banking information, or any other activity that has raised concern. This does not mean that you have done anything wrong, but is needed to make sure we continue to serve you while also protecting your account.

Student's Printed Name_____
Student's ID Number**Instructions:**

The student is able complete verification of their identity through one of three methods: in-person at an Indiana Tech location, or by appointment with a notary public. In rare circumstances, if the student is not able to appear in-person, a video call can be arranged between the student and Student Financial Services. In all circumstances a student must present a copy of an unexpired valid government-issued photo identification (ID) such as, but not limited to, a driver's license, other state-issued ID, or passport. A copy of this ID must be included with this form to be considered complete.

University Official's Certificate of Acknowledgement

On _____, before me _____ appeared _____,
(Date) (Official's name) (via video call or in-person)

_____, and provided to me on basis of satisfactory evidence of identification
(Printed name of student)

_____ to be the above-named person. _____
(Type of government issued photo ID) (Official's Signature)

OR**Notary's Certificate of Acknowledgement**

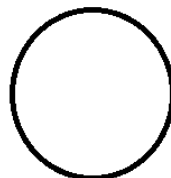
State of _____

City/County of _____

On _____, before me _____ personally appeared,
(Date) (Notary's name)

_____, and provided to me on basis of satisfactory evidence of identification
(Printed name of student)

_____ to be the above-named person.
(Type of government issued photo ID)

WITNESS my hand and official seal_____
(Notary Signature)

(stamp or affix seal here)

My commission expires on _____
(Date)

If completed with a notary, please return completed form via postal mail using the contact information below:

Indiana Tech
Attn: Student Financial Services
1600 E. Washington Blvd.
Fort Wayne, IN 46803

A copy of the unexpired valid government-issued photo identification card used must be included with this form